

# 2011-2012 Campus Safety Report

Includes Annual Security and Fire Safety Information



A copy of Multnomah University's Campus Safety Guide can be accessed at [www.multnomah.edu](http://www.multnomah.edu), or limited hard copies are available at the Campus Safety Office.

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This report is meant to be a first step in the process of reducing crime. And YOU are a very important part of this process! We must all work together to keep our campus safe. This report is a tool to help you be aware of the kinds of crimes we have experienced, and will probably continue facing. By being aware of what kind of crimes take place in our area, we will all be better equipped to take the necessary steps for reducing our chances of becoming a victim. There are many simple things we can each do that will help reduce crime on our campus. *Not leaving valuables unattended, using a steering wheel club on your car, and calling security if you see someone acting suspicious are just a few simple things that will go a long way towards reducing crime.*

As you look through this manual, if you come across anything that you have a question about, please don't hesitate to contact me at ext. 498 or to stop by the security office.

Douglas McGrew  
*Chief of Security*  
*Multnomah University*

# Public Safety Department Objectives

## **INSTITUTIONAL MISSION STATEMENT:**

Multnomah University's mission is to educate, equip, and enrich Christian students through accessible undergraduate and graduate education to become biblically competent, academically proficient, spiritually formed, and culturally engaged servant leaders, shaped to be a transforming force for their church, community, and world

## **CAMPUS SAFETY DEPARTMENT MISSION STATEMENT:**

To lead the campus community in the areas of safety and security, partnering with our students, staff and faculty to keep our campus safe and secure.

The Security Department meets these statements by doing the following:

- 1) Providing twenty-four hour patrol every day of the year with multiple officers (2-4) per shift. The patrol function of the Campus Safety Department is formatted such that each officer is required to check each campus building at least twice per shift, an officer patrols the parking areas at all times, and each officer maintains a randomized patrol pattern that is monitored through a "check-in" procedure using the campus phone system.
- 2) Each officer is trained and equipped to provide for certain emergency conditions such as basic First-Aid including CPR, valve shut-off for water and gas emergencies. The Campus Safety Department also conducts annual evacuation/fire drills of all major buildings (two per semester in the case of the dormitories), as well as monthly inspections of all fire extinguishers, emergency exit lighting, and emergency exits along with inspecting the outside lighting once per semester.
- 3) The Campus Safety Department provides safety escorts throughout the campus as well as off campus escorts within a specified distance of the campus, in addition to other services.
- 4) The Campus Safety Department maintains detailed reports for every crime and incident as well as a daily log from each officer's shift.
- 5) The Campus Safety Department provides a crime awareness presentation to all in-coming freshman as a part of their orientation. Bulletin boards are also provided to the Multnomah community that are updated on a weekly basis and provides activity reports and statistical information for both the campus and the surrounding neighborhood.
- 6) Each officer is trained and certified by the Oregon Department of Public Safety Standards and Training as required by Oregon state law.
- 7) Full time staff receive on going training in emergency response and campus security. All full time officers are certified instructors in security, first aid, and emergency response.

# Campus Crime Statistics

The **Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act** is the landmark federal law, originally known as the Campus Security Act, that requires colleges and universities across the United States to disclose information about crime on and around their campuses.

Because the law is tied to participation in federal student financial aid programs it applies to most institutions of higher education both public and private. It is enforced by the U.S. Department of Education. The "Clery Act" is named in memory of 19 year old Lehigh University freshman Jeanne Ann Clery who was raped and murdered while asleep in her residence hall room on April 5, 1986.

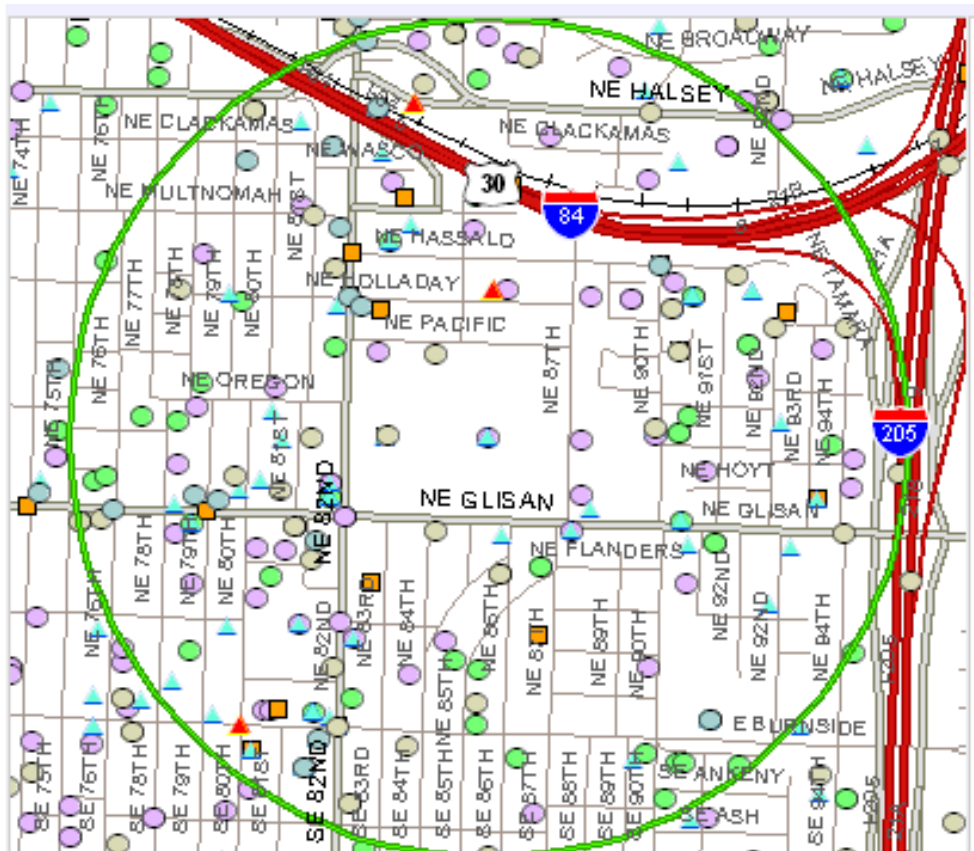
Jeanne's parents, Connie and Howard, discovered that students hadn't been told about 38 violent crimes on the Lehigh campus in the three years before her murder. They joined with other campus crime victims and persuaded Congress to enact this law, which was originally known as the "Crime Awareness and Campus Security Act of 1990." (For more information on this please see [www.securityoncampus.org](http://www.securityoncampus.org) ).

	2008				2009				2010			
	A	B	C		A	B	C		A	B	C	
<b>Criminal Offenses</b>												
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
<b>Burglary</b>	3	1	0	4	0	0	0	0	2	1	0	3
<b>Larceny</b>	7	0	0	7	5	2	4	9	5	4	9	17
<b>Motor Theft</b>	0	0	0	0	0	0	4	4	4	4	1	5
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Sex offenses - Forcible	0	0	0	0	0	0	0	0	0	0	0	0
Sex offenses -Non-Forcible	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Criminal Offenses</b>				<b>11</b>				<b>13</b>				<b>23</b>
<b>Hate Offenses</b>												
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Larceny	0	0	0	0	0	0	0	0	0	0	0	0
Motor Theft	0	0	0	0	0	0	0	0	0	0	0	0
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Sex offenses - Forcible	0	0	0	0	0	0	0	0	0	0	0	0
Sex offenses -Non-Forcible	0	0	0	0	0	0	0	0	0	0	0	0
Any Other Crime Involving Bodily Injury	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Hate Offenses</b>	0	0	0	<b>0</b>	0	0	0	<b>0</b>	0	0	0	<b>0</b>
<b>Arrests</b>												
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Arrests</b>	0	0	0	<b>0</b>	0	0	0	<b>0</b>	0	0	0	<b>0</b>
Key:												
A: On-Campus												
B: On-Campus Resident Hall												
C: Public Property												
D: Disciplinary Action/ Judicial Referral On-Campus												
E: Disciplinary Action/ Judicial Referral Public Property												
These statistics are in compliance with the Jeanne Clery Act with Larceny as an addition.												

# Neighborhood Crime

Since the source of nearly all of our crime at Multnomah comes from off campus, it is important to keep a close eye on what is happening in the neighborhood around us. A key tool used in this process is the on-line crimemapper program provide by the Portland Police Bureau, (<http://www.portlandonline.com/police/>). The stats provided here represent crime within a 1/2 mile radius of the school, with the exceptions of Larceny (1/4 mile) and Homicide (1 mile). As has been the case for the last few years, burglaries and vehicle thefts are the most common crimes in our neighborhood.

In the summer of 2006 the ability to track registered sex offenders was added to the crimemapper. This added feature will help citizens know if they have a predatory sex offender living near them. As of August 2006, there are thirteen sex offenders within easy walking distance of Multnomah University.



# Crime Reporting

All students, Faculty, and Staff are strongly encouraged to report all incidents of crime occurring on school property within 24 hours.

The campus community will be notified by email and other public notices within 24 hours when crimes against a person have occurred.

## **Important Contact Numbers:**

**Portland Police – Emergency Line: 911**

**Non-emergency Line: 503-823-3333**

**Campus Safety – On Campus: ext. 499**

**Off Campus Line: 503-251-6499 or**

**503-784-1760**

**If you witness a crime in progress contact the Portland Police by calling 911.** If you have become a victim of crime, but are not in immediate danger, contact Campus Safety at ext. 499 or 503-251-6499. Important: Contact security immediately if you observe someone you do not recognize in an area they do not belong, or someone acting suspiciously. When reporting suspicious individuals try to have the following information: gender, race, height, weight, hair color, and any distinguishing clothes the person may be wearing.

## **Crime Reports/ Statistics**

The Chief of Security will publish an annual report on campus crime by Oct. 1 of each year. The report will include all required information as prescribed by the Campus Right to Know and Clery Acts. This report will include criminal incidents reported to the Campus Safety Department and other campus authorities. This report will be distributed electronically, but a paper copy will be available to anyone who requests one at the Campus Safety Office, or Human Resources Department.

A Daily Crime and Fire log is available to be reviewed. Please contact Doug McGrew (503-251-6498) to view this log.

# Crime Prevention

It is important that everyone assume responsibility for their own personal safety and the security of their personal property. The following precautions provide guidance.

1. Report all suspicious activity to Campus Safety ***immediately***.
2. Never take personal safety for granted.
3. Try to avoid walking alone at night. Call for an on-campus safety escort, available 24-hours a day (503-251-6499).
4. Carry only small amounts of cash.
5. Never leave valuables (wallets, purses, books, calculators, etc.) unattended.
6. Carry your keys at all times and do not lend them to anyone.
7. Lock up bicycles and motorcycles. Lock car doors and close windows when leaving your car.
8. Always lock the door to your dorm room. Keep doors and windows closed and locked when you are not home and at night.
9. Do not leave valuables in your car, especially if they can be easily noticed.
10. Engrave serial numbers or owner's recognized numbers, such as a driver's license number, on items of value.
11. Inventory your personal property and insure it appropriately with personal insurance coverage.

# Facilities Access Policies

## Building Access

The classroom, building, and other facilities of Multnomah University are available for educational purposes to employees and students. Under normal circumstances, the buildings will be opened (outside doors) for business, scheduled activities, classes, labs and library hours as required. After-hours access to the buildings may be gained through the use of an authorized issued key or by calling Campus Security (department head authorization required).

## Departments Heads Authorized To Grant Access

*Note: This list is not exhaustive.*

President, Daniel Lockwood	Entire School
Senior Vice President-CFO, Russ Lacy	Entire School
Provost, Wayne Strickland	Entire School
Vice President, Academic Dean of Seminary, Robert Redman	Entire School
College Academic Dean, Rex Koivisto	Entire School
Vice President, Enrollment Manager, Gina Berquist	Entire School
Dean of Student Services, Jon Mathis	Student Services Offices, Student Housing
Librarian, Phillip Johnson	Library
Human Resources Director, Tracy Moreschi	Sutcliffe
Executive Director of Facilities, Lloyd Helm	Entire School
Athletic Director, Lois Vos	Gym
IT Services Director, Brenda Gibson	ITD Office, & closets

## Gym

The gym will only be open to the public when a gym monitor is present. The gym may be rented out to on or off campus groups without a gym monitor being present, however the group will designate a lead contact person.

## After Hours Access

Only authorized persons will be granted access after buildings are closed. Department heads and managers must submit the names of individuals who will be given permission for after hours entry.

# Housing Access and Key Policies

## Student Housing - General

All students living in school owned housing will be issued a key to their specific residence. Residents who lock themselves out of their room, house, or apartment can call campus security to gain access after they have been properly identified and their residency has been established. School ID cards and/or drivers licenses will be checked before or immediately after access has been granted.

## Campus Dorms

Campus dormitories are not open to the public. Exterior doors are always locked and never should be propped open. Guests are authorized only when accompanied by a current dorm resident, campus security, resident staff, or recruitment staff. School employed maintenance staff will enter in pairs and announce their presence when entering dorms occupied by the opposite gender. Such access will be limited to between the hours of 10 AM and 5 PM unless the Executive Director of Facilities has granted specific permission. Off campus/contract personnel must be accompanied by a school employee at all times, unless cleared by the Chief of Security. During summer and winter breaks (when the dorms are not occupied) a single maintenance worker can gain access.

## Key Policy

Keys to various campus facilities may be obtained at the Campus Support Services office after a key request form has been approved and signed by the appropriate supervisor. Please allow 24-48 hours for key requests to be processed. **Important note:** Lost or stolen key must be reported to Campus Security immediately. There is a charge for any and all lost keys: \$50 for an outside door key, \$30 for any other key. Key holders will be held responsible for property loss and/or damage due to negligent management of issued keys. (This includes the loaning of keys to unauthorized personnel, loss, or not properly securing keys).

Security of the campus must be a priority for all employees. The person to whom the keys are issued is responsible for the keys and the security of the areas opened by the keys. Keys should not be borrowed nor should they be loaned out to other employees. In the event that an employee plans to be unavailable (e.g. ill or on vacation) for a period of time during which others in the department might need access to an area, then Campus Support Services should be contacted and a plan be mutually agreed upon for the temporary re-issuing of the keys in question. A Multnomah Security officer may always be contacted to open any door where there is a genuine need for access by an employee.

# Missing Student Notification

## Notification

If a member of the University community has reason to believe that a student who resides in on-campus housing is missing, he or she should **immediately** notify one of the following:

Campus Safety Department—503-251-6498

Doug McGrew, Chief of Security—503-251-6498

Jon Gonsalves, Resident Director Aldrich Dorm—503-251-5155

Amanda Alquist, Resident Director MemorialDorm—503-251-6658

John Mathis, Dean of Students—503-251-5314

Dave Groom, Dean of Student Housing—503-251-5313

Once notification is made a missing person report will be generated and an investigation initiated. After investigating the missing person report, if it is determined that the student is missing and been missing for more than 24 hours, Multnomah University will notify the Portland Police Department and the student's emergency contact no later than 24 hours after the student is determined to be missing. If the missing student is under the age of 18 and is not an emancipated individual, Multnomah University will notify the student's parent or legal guardian immediately after the Portland Police have determined that the student has been missing for more than 24 hours.

# Public Safety Policies

## **Campus Security Role**

School President Daniel Lockwood has assigned the Multnomah University Campus Safety Department the following responsibilities as a guideline:

1. To control all vehicle traffic on Multnomah University properties
2. To regulate the conduct of visitors
3. To protect the people and properties of Multnomah University.
4. To regulate the use of facilities of the Multnomah University campus.

The above guidelines will be pursued in a diplomatic and defensive manner. No weapons will be used by security personnel, (OC Spray or Mace excluded).

## **Security Awareness Programs**

All incoming freshmen are required to attend a one-hour session as part of their orientation process.

Other classes as deemed necessary by Campus Safety, Deans, or other administration members.

An informational bulletin board is posted in the student commons and is updated weekly with crime stats and other security related information.

Staff and Faculty receive training in conjunction with the Human Resources Director and/ or as deemed necessary in conjunction with department heads and the Chief of Security.

Periodic updates and reminders are issued to staff and faculty through various e-mails and postings.

# Drug and Alcohol Policies

Multnomah intends to comply fully with the Drug-Free Schools and Communities Act amendments of 1989. This act seeks to prevent the illicit use of drugs and the abuse of alcohol by all students and employees.

The unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in and on Multnomah owned or controlled property. The use of illegal drugs and alcohol while on MU owned or controlled grounds, including meal periods and breaks, is absolutely prohibited. No employee or student will be allowed in or on MU property while under the influence of illegal drugs or alcohol. Violation of these rules by an employee or student will be reason for mandatory evaluation and/or treatment for a substance use disorder or for disciplinary action up to and including termination of employment or student expulsion.

Multnomah reserves the right to test an employee for drug or alcohol use after he or she is involved in a vehicle or other accident occurring on company time, violates a safety or operating procedure in a way that reflects bad judgment, or has a criminal conviction involving drugs or alcohol. In addition, Multnomah reserves the right to conduct tests if there is "reasonable suspicion" that the employee may be using or possessing illegal drugs or alcohol. Reasonable suspicion may include (a) bizarre behavior at work; (b) substantial loss of productivity at work; (c) repeated tardiness or absences from work; (d) behavior which causes an on-the-job accident resulting in death or in an injury which requires medical attention or time off from work. Specimens are drug tested only by a NIDA approved laboratory. A positive drug test OR a refusal to submit to a drug test will be used as reason for disciplinary action up to and including termination of employment.

Multnomah will support all local, State and Federal laws relating to illegal drug and alcohol abuse.

The use of drugs brings with it many dangers to an individual's mental and physical health. Common results of abuse are: addiction, delusions, hallucinations, toxic psychosis, depression, convulsions, loss of appetite, cirrhosis, emphysema, heart disease, various cancers, panic reactions, brain damage, bone marrow disorders, lowered resistance to diseases, abscesses, infections, hepatitis, proneness to accidents and death. It is very evident that a few minutes of escape by using drugs may result in a lifetime of suffering.

Student Services maintains a list of community resources for those concerned about illegal drug and alcohol questions. The information is for all students and employees' use.

It is required that the Human Resources Department, Academic Dean's Council or Student Services Department, whichever is appropriate, be notified of any criminal drug statute conviction for a violation occurring on the premises of MU by any employee or student no later than five days after such conviction. MU is then required to notify the Department of Education within 10 days of receiving the notification. Multnomah will comply with this requirement and the effectiveness of this policy will be reviewed periodically.

# Fire Safety

*In October 2008 the Higher Education Opportunity Act went into effect, requiring all post secondary institutions to provide fire safety information with respect to campus fire safety practices and standards including statistics for each on-campus student housing facilities, a description of each on-campus student housing fire safety system, the number of required fire drills, policies and rules for electrical appliances, smoking, and open flames and plans for future improvements in fire safety, and fire safety education.*

## **Fire Safety Improvements**

Multnomah University has long held fire safety as a top priority. Annual reviews of each building are conducted and improvements are made whenever problems are identified.

# Fire Prevention Policies

## **In Case of Fire**

- If there is a fire, try to contain it by closing doors and activating the building's fire control system, (pull the fire alarm).
- DO NOT attempt to put the fire out, unless you have received specific fire extinguisher training.
- Exit the building safely and calmly
- Call 911 as soon as you can after exiting the building. Be prepared to tell them which building is on fire and where the fire is in the building.
- DO NOT reenter the building for any reason, until the "ALL CLEAR" is given by the fire department.

## **Open Flames**

- Due to fire regulations, open flame lamps, candles, and incense burning are not allowed **at any time** in any campus building. The use of "plug-in" air fresheners is also not allowed.

## **Emergency Exits**

- Fire exits and hallways must be kept clear at all times. Do not prop open or obstruct fire exits. Please report blocked exits to your supervisor, Public Safety, or a member of the Safety Committee.

## **Evacuation Plans**

- All campus buildings have posted emergency evacuation plans that are specific for that building.

## **Extension Cords and Electrical Appliances**

- Long term use of extension cords is not allowed.
- Only extension cords with built in fuses can be used.
- For questions on proper extension cord set up, please contact Campus Support Services at ext. 6490.

## **Fire Drills**

Four fire drills (two per semester) are conducted in both on-campus dorm halls each year.

## **Fire Safety Training**

All Resident Hall staff and Campus Safety officers receive annual fire safety training, including fire extinguisher use and the identifying fire safety hazards in the dorms.

# Fire Prevention Policies (Continued)

Each year college and university students, on- and off-campus, experience hundreds of fire-related emergencies nationwide. There are several specific causes for fires on college campuses: cooking, intentionally set fires, and open flame. Overall, most college-related fires are due to a general lack of knowledge about fire safety and prevention.

## **FIRE PREPAREDNESS:**

Most fires can be prevented before they even start. Be sure that your living/work space complies with current fire codes. To prepare for a fire emergency, everyone should be familiar with the nearest fire extinguishers and alarm pull stations. (See following pages for building maps)

In the event of a fire emergency one of the following plans will commence:

## **CONTAINABLE FIRE (INSIDE OR OUTSIDE)**

- ✦ Activate the fire alarm system by pulling the nearest pull station. Note: It is still important to evacuate the building due to smoke and the rapid spreading of fire.
- ✦ Follow the *Evacuation Procedure*.
- ✦ Call 911 and then Campus Safety
- ✦ If the fire is the size of or smaller than a small garbage can, you may attempt to use a fire extinguisher to extinguish the flames.
- ✦ If the flames have been completely extinguished, notify the Security Department. If the flames cannot be extinguished with a **single** fire extinguisher follow instructions below. DO NOT ATTEMPT to use multiple fire extinguishers.

## **NON-CONTAINABLE FIRE INSIDE OF A BUILDING**

- ✦ Activate the fire alarm system by pulling the nearest pull station.
- ✦ Follow the *Evacuation Procedure*.
- ✦ Once outside of the building, call 911. Often times the fire alarm will notify emergency personnel, but it's always a good idea to call 911 just in case. After 911 has been called, call the Security Department.

## **NON-CONTAINABLE FIRE OUTSIDE**

- ✦ Call 911
- ✦ Call the Security Department

Keep everybody away from the fire area until emergency personnel arrive on the scene.

# Residence Hall Fire Information

## **Aldrich Hall**

Aldrich Hall is fully equipped with a monitored wet/dry fire sprinkler system. There are monitored smoke and heat sensors throughout the building and light strobes are activated in addition to an audible alarm when the system is activated. Two fire drills are conducted each semester in this dorm building.

## **Memorial Dorm**

Built in 1961 Memorial Dorm was retrofitted in the Summer of 2005 with a monitored fire system. The building does not have fire sprinklers. However, it does have fire hoses and fire extinguishers available throughout the building. Two fire drills are conducted each semester in this dorm building.

## **Scruggs Apartments:**

The Scruggs Apartments consist of six townhouse buildings. All units have smoke detectors and the “C” and “F” Buildings are equipped with Fire Sprinklers. These apartments contain a mix of single and married families.

## **Goodrich-Spencer Apartments:**

The Goodrich-Spencer Apartments consist of two apartment buildings. Each unit in these buildings is equipped with smoke detectors and fire extinguishers. These apartments contain a mix of single and married families.

# Residence Hall Fire Information (Continued)

## 2008 Fire Stats:

On Campus Residence Facilities	Total Fires Each Building	Fire Number	Date	Time	Cause of Fire
Aldrich Hall	0	N/A	N/A	N/A	N/A
Memorial Dorm	0	N/A	N/A	N/A	N/A
Scruggs Building A	0	N/A	N/A	N/A	N/A
Scruggs Building B	0	N/A	N/A	N/A	N/A
Scruggs Building C	0	N/A	N/A	N/A	N/A
Scruggs Building D	0	N/A	N/A	N/A	N/A
Scruggs Building E	0	N/A	N/A	N/A	N/A
Scruggs Building F	0	N/A	N/A	N/A	N/A
Goodrich-Spencer North	0	N/A	N/A	N/A	N/A
Goodrich-Spencer South	0	N/A	N/A	N/A	N/A

## 2009 Fire Stats:

On Campus Residence Facilities	Total Fires Each Building	Fire Number	Date	Time	Cause of Fire
Aldrich Hall	0	N/A	N/A	N/A	N/A
Memorial Dorm	0	N/A	N/A	N/A	N/A
Scruggs Building A	0	N/A	N/A	N/A	N/A
Scruggs Building B	0	N/A	N/A	N/A	N/A
Scruggs Building C	0	N/A	N/A	N/A	N/A
Scruggs Building D	0	N/A	N/A	N/A	N/A
Scruggs Building E	0	N/A	N/A	N/A	N/A
Scruggs Building F	0	N/A	N/A	N/A	N/A
Goodrich-Spencer North	0	N/A	N/A	N/A	N/A
Goodrich-Spencer South	0	N/A	N/A	N/A	N/A

## 2010 Fire Stats:

On Campus Residence Facilities	Total Fires Each Building	Fire Number	Date	Time	Cause of Fire
Aldrich Hall	0	N/A	N/A	N/A	N/A
Memorial Dorm	0	N/A	N/A	N/A	N/A
Scruggs Building A	0	N/A	N/A	N/A	N/A
Scruggs Building B	0	N/A	N/A	N/A	N/A
Scruggs Building C	0	N/A	N/A	N/A	N/A
Scruggs Building D	0	N/A	N/A	N/A	N/A
Scruggs Building E	0	N/A	N/A	N/A	N/A
Scruggs Building F	0	N/A	N/A	N/A	N/A
Goodrich-Spencer North	0	N/A	N/A	N/A	N/A
Goodrich-Spencer South	0	N/A	N/A	N/A	N/A

# Sexual Harassment Policy

## **DEFINITION:**

SEXUAL HARASSMENT means unwelcome sexual advances, requests for sexual favors, and other inappropriate verbal, written or physical conduct of a sexual nature that takes place under any of the following circumstances:

1. When submission to such conduct is made, explicitly or implicitly, a term or condition of employment;
2. When submission to or rejection of such conduct by an individual is used by the offender as the basis for making employment decisions affecting the individual subjected to sexual advances;
3. When such conduct has the effect of unreasonably interfering with the individual's work; or

When such conduct has the effect of creating an intimidating, hostile, or offensive work environment.

## **OTHER TYPES OF HARASSMENT:**

1. Harassment based on race, color, national origin, religion, age disability.
2. Conduct that is severe or pervasive and has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive work environment. Examples: jokes, teasing, comments stereotyping protected class, name-calling, encroachment on an employee's person or physical space.

Retaliation for complaint, whistle-blowing, testifying or helping in any manner in an investigation.

## **RESOURCES AND REPORTING:**

Anyone who is a victim of Sexual Harassment or Assault should report the incident to one of the following individuals:

Doug McGrew—Chief of Security  
Tracy Moreschi—Human Resources Director  
Jana Poling-School Nurse  
Dave Groom-College Dean of Campus Life  
Jon Mathis-College Dean of Students  
Roger Trautmann-Seminary Dean of Student

# Emergency Notification

## **Notification of Immediate Threat**

In the event of a serious incident that poses an immediate threat to members of the Multnomah University community, the school has various methods of communicating information quickly. These methods include network emails, emergency text messages and automated phone messages. The University will post updates during a critical incident on the university's intranet site, as well as follow-up emails and public notices.

University members are encouraged to notify the Multnomah University Campus Safety Department of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or ongoing threat to the safety of students, faculty and staff. The MU Campus Safety office has a responsibility to respond to such incidents to determine if the situation does in fact pose a threat to the community. If so, Federal Law requires that the institution notify the campus community or the appropriate segments of the community that may be affected by the situation.

This report is published annually by the Campus Safety Department in accordance with the **Jeanne Clery and Campus Right to Know** Acts. Hardcopies will be presented to anyone upon request and can be obtained through the Campus Security Office or the Human Resources Office. It is also available on-line at [www.multnomah.edu](http://www.multnomah.edu).

Douglas McGrew  
*Chief of Security*

Daryl Curryer  
*Assistant Chief*

Gene Monnin  
*Lieutenant*

*Erik Chosvig*

*Anne Farrier*

MBCS Security Department  
8435 NE Glisan Street  
Portland Oregon 97220  
Office: 503-251-6498  
Fax: 503-251-6447  
Email: [dmcgrew@multnomah.edu](mailto:dmcgrew@multnomah.edu)

# Campus Safety Quick Reference Guide

## Campus Safety Contact Information

Patrol Phone 503-251-6499 or ext. 6499

Doug McGrew's Office Phone 503-251-6498

## Campus Support Services

Office Phone 503-251-6490

## Portland Police

Emergency Line 911

Non-Emergency 503-823-3333

## Important Websites

Portland Crime Map—[www.portlandcrimemapper.com](http://www.portlandcrimemapper.com)

Department of Education Campus Crime Site—  
[www.ope.ed.gov/security](http://www.ope.ed.gov/security)

