

GRADUATE CLASS SCHEDULE / FALL SEMESTER

August 25 – December 12, 2014

Multnomah Biblical Seminary & *Multnomah Graduate School*

CALENDAR

Continuing Student Registration begins.....	Mon-Fri, April 14-18
New Student Registration begins	Mon, June 23
Late registration begins.....	Mon, August 18
Classes begin	Mon, August 25
Last day to add classes	Fri, August 29
Last day to late register	Fri, August 29
Labor Day - no holiday, classes will meet.....	Mon, September 1
Last day to drop a course without responsibility for grades	Fri, September 12
Seminary Day of Prayer and Praise	Tues, September 23
Mid-semester break.....	Fri-Mon, October 10-13
Last day to drop a course.....	Fri, November 14
Seminary Day of Prayer and Outreach	Wed, November 19
Thanksgiving vacation.....	Thur-Fri, November 27-28
Fall Graduation	Fri, December 5
Semester ends.....	Fri, December 12

BEFORE YOU REGISTER

1. If you are a **new** student your enrollment deposit and payment arrangements are due prior to registration.
2. **Current students:** Your account must be current in order to register. Log on to Self-Service to check the status of your account. If you have a “stop” that says Student Accounts or Payment, then go to the Student Accounts office to take care of your account.
3. If any of the following items are outstanding you will not be cleared to register:
 - Admissions related documents if provisionally admitted (see Registrar’s office)
 - Immunization or insurance information (see Nurse)
4. Plan your schedule using a course plan from the year you started. Current students can also check Academic Plan in Self-Service to plan your schedule. A copy of the class schedule is attached; classes for fall semester can also be viewed on the Multnomah website (www.multnomah.edu). If you need assistance in planning your schedule contact your faculty advisor. New students contact the Registrar’s office for assistance prior to your first semester.

SCHEDULE FOR REGISTRATION

Web registration will start at the times listed below for each group.

Current Students

Second and Third year graduate students (Class S2 or S3)	April 14, 8:00 a.m.
First year graduate students (Class S1)	April 16, 8:00 a.m.

New Students

New students will be able to register online starting on June 23. You must be admitted and have paid your enrollment deposit prior to registration. Detailed instructions will be sent via e-mail in June. New graduate students in the MAC program will register as part of their new student orientation on the evening of August 12.

Returning Students

Former students who are returning after an absence will be able to register between April 21 and August 1. Returning students need to contact the Registrar’s office to complete the re-enrollment process prior to being able to register.

Registration will *close* for all *current students* July 31 at 5:00 pm. Late Registration will open August 18 for students who are not registered for classes. Late registration will take place at the Registrar’s office between the hours of 9:00 and 4:00.

HOW YOU REGISTER

Plan your schedule for next semester. Access Self-Service (Access the Multnomah web page; select Self-Service. Follow the directions on the attached page for web registration) and register for your classes. The system will check to make sure that all pre-requisites are met and that you do not have any schedule conflicts. During late registration come to the Registrar’s office to register.

IMPORTANT ITEMS TO NOTE (related to on-line registration)

It is strongly recommended that you follow the course sequence as laid out in the course plan for your program. These can be found at www.multnomah.edu/resources/registrar/advising/course-plans. Complete all first year courses before taking second year courses, etc. This will prevent you from having scheduling difficulties in later semesters. Contact the Registrar if you have questions about this.

If you get an error message on one or more of the classes that you have selected to take, remove that class from your selections and save your other classes. If you believe you should be able to take the class contact the Registrar's office and we will review your situation and add the class if you qualify to take it.

AFTER YOU REGISTER

Classes begin on Monday, August 25.

You should verify your class schedule by checking it in Self-Service prior to the first day of class. Report any errors to the Registrar's office by August 29.

Add/Drop

Students may add or drop courses at the Registrar's Office or on-line August 18 – 29. After August 29 classes may still be dropped but you must come to the Registrar's office to take care of this. There is a \$5.00 per course fee for courses dropped after Aug. 29. Classes may be dropped until November 14. (Veterans and students receiving financial aid note limitations on Progress Standards.)

Late Registration

Late registration begins on Monday, August 18. August 29 is the last date to register. Late registration must be completed in person at the Registrar's office.

DIRECTORY INFORMATION INCLUDES NAME, ADDRESS, PHONE NUMBER, E-MAIL ADDRESS, DATES OF ATTENDANCE, DEGREE AND AWARDS, HONOR ROLL, MAJOR OR MINOR, FULL-TIME/PART-TIME ENROLLMENT STATUS, CLASS STANDING, SPOUSE NAME, PHOTOGRAPH, AND WEIGHT AND HEIGHT OF ATHLETIC TEAM MEMBERS. THIS INFORMATION MAY BE RELEASED TO LEGITIMATE INQUIRERS. SEE REGISTRAR IF QUESTIONS.

Web Registration Instructions for Self-Service

1. Log in to Self-Service.

New students - use the same user ID and password that you *just created* to access the Multnomah network.

Continuing students – contact IT (503.251.6555 or helpdesk@multnomah.edu) if you can't remember your password

New students only complete step 2, **continuing students** skip to step 3.

2. Then select the *Addresses* section under the *My Profile* tab. Your campus box number has been assigned as your on campus address. Review your permanent address and verify that it is correct. If not, make changes and submit change. If you are not living in the residence halls, student apartments or at your permanent address, please create an off campus address and supply your current local address. If there are addresses displayed that are no longer valid, please delete them.
3. Now select *Register* tab and select *Traditional Courses* and move through four steps: Select period, Review schedule, Finalize and Complete (detailed below).
4. Select the period and then search for courses using Section Search. Make sure period and session are correct (i.e. Fall 2014 01). If you insert the first letter of the course designator in the Course Code field (i.e. B for Bib101 or T for TH 507) the computer will return a list of courses to choose from. Do *not* use the keyword search field. Add the courses that you want to your shopping cart by clicking on the *add* button. Do this before going on to another selection.
5. After each course selection, go to *New Search* on left side of screen to get your next class.
6. After you have selected your courses and they are in your registration shopping cart, you need to register for them. Do this by clicking on *Back to Registration* and marking the checkbox for each course and then select *Next*. If all goes well you will be registered for your courses and you can print out the page showing your schedule.

If you get an error message when you are registering your courses, you will need to correct the problem and then re-register your courses by marking the checkbox again and selecting *Next*. The system checks for time conflicts, pre-requisites and co-requisites. If you believe you should be able to enroll in a course that the computer is not allowing, please register for all your other courses and then talk with one of the registrar's staff about the course that you could not register for.

7. After you have completed the course registration process you should select *Finish*. This will finalize your schedule and cause the system to create your billing statement based on your registration. You can view your billing statement after you finalize your schedule.
8. **Logout when you are done.**

Subject	Hrs	Sec	Time	Days	Rm	Professor
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MULTNOMAH BIBLICAL SEMINARY - Portland

Session 01 8/25/2014 - 12/12/2014

BIBLE

BIB501 Genesis through Song of Solomon	4	01	8:00-11:50 AM	F	TL114	Josberger
		02	Online	TBA		Josberger
BIB503 Acts, Pauline Epistles	4	01	1:30-5:20 PM	Th	TL114	Terveen
		02	Online	TBA		Terveen
BIB509 Biblical Interpretation	3	01	12:30-3:20 PM	W	TL114	Lubeck
		02	Online	TBA		Lubeck
BIB615 2 Corinthians: Ministerial Integrity	2	01	3:30-5:20 PM	T	TL117	Terveen
BIB747 Methods of Theological Research	2	01	8:00-9:50 AM	W	TL112	Johnson
BIB840 Thesis	4	01	Arranged	TBA		Terveen
BIB847 Methods of Theological Research	1	01	8:00-9:50 AM	W	TL112	Johnson

THEOLOGY/BIBLICAL THEOLOGY/HISTORICAL THEOLOGY

BTh633 Methods in Biblical Theology	3	01	10:00-12:50 PM	M	TL113	Baylis
BTh733 New Testament Use of Old Testament	3	01	1:30-4:20 PM	T	TL227	Baylis
HTh617 Story of American Christianity	2	01	8:00-9:50 AM	M	TL227	Johnson
HTh703 Patristic & Medieval Theology	3	01	10:00-12:50 PM	M	TL114	Robertson
		02	Online	TBA		Robertson
HTh715 Traditions in Christian Spirituality	2	01	8:00-9:50 AM	W	TL113	Robertson
TH 507 Christian Theology I	4	01	8:00-9:50 AM	MW	TL111	Metzger
		02	6:00-9:50 PM	T	TL114	Strickland
		03	Online	TBA		Strickland
TH 717 Contemporary Theology & Ethics	3	01	1:00-3:50 PM	M	TL114	Metzger
		02	Online	TBA		Metzger
TH 720 Readings in Ethics	2	01	8:00-9:50 AM	Th	TL112	Metzger
TH 801 Issues in Theology Seminar	3	01	12:30-3:20 PM	W	TL117	Baylis
TH 850 Th.M. Thesis	6	01	Arranged	TBA		Baylis

SPIRITUAL FORMATION

GE 500 Foundations	1	01	7:00-8:50 PM	M	TL114	Trautmann
		02	Online	TBA		Trautmann
SF 511 Principles of Spiritual Formation I	2	01	3:30-5:20 PM	W	TL115	Clemen
		02	1:00-2:50 PM	F	TL227	Clemen
SF 713 Spiritual Warfare	3	01	6:30-8:20 PM	M	TL115	Blom

BIBLICAL LANGUAGES AND EXEGESIS

GRK501 Principles of New Testament Greek I	3	01	1:00-3:50 PM	M	TL111	Hinz
		02	11:00-12:50 PM	TTH	TL113	Wheeler
GRK651 Greek Reading & Syntax	3	01	8:00-10:50 AM	T	TL114	Terveen
		02	1:30-2:45 PM	TTH	L110	Koivisto
		03	Online	TBA		Terveen
GRK715 Exegesis of NT Quotations	3	01	1:30-4:20 PM	T	TL227	Baylis
GRK751 Greek Rapid Reading I	3	01	11:00-12:15 PM	TTH	TL112	Koivisto
GRK757 Classical Greek Literature	3	01	8:30-9:45 AM	WF	TL227	Christiansen
GRK801 NT Exegesis Sem: General Epistles	2	01	9:00-10:50 AM	M	TL112	Terveen
GRK803 NT Exegesis Sem: General Epistles	3	01	9:00-11:50 AM	M	TL112	Terveen
HEB621 Hebrew Grammar I	3	01	12:30-2:20 PM	TTH	TL115	Josberger
		02	1:30-3:20 PM	MW	L108	Kutz
HEB721 Hebrew Reading	3	01	11:00-12:15 PM	TTH	TL114	Josberger
HEB831 Hebrew Exegesis Seminar I	3	01	3:30-6:20 PM	W	TL227	Josberger
HEB841 Adv Hebrew Grammar & Composition	2	01	8:00-9:50 AM	Th	TL227	Kutz
HEB851 Aramaic	3	01	2:55-4:10 PM	TTH	TL115	Kutz

MENTORED MINISTRY

MM 700 Mentored Ministry-MACL	2	01	Arranged	TBA		Trautmann
MM 710 Mentored Ministry-MACL	2	01	Arranged	TBA		Trautmann
MM 720 Mentored Ministry-MACL	2	01	Arranged	TBA		Trautmann
MM 730 Mentored Ministry-MACL	2	01	Arranged	TBA		Trautmann
MM 750 Mentored Ministry-MDIV	2	01	Arranged	TBA		Trautmann
MM 760 Mentored Ministry-MDIV	2	01	Arranged	TBA		Trautmann
MM 770 Mentored Ministry-MDIV	2	01	Arranged	TBA		Trautmann
MM 780 Mentored Ministry-MDIV	2	01	Arranged	TBA		Trautmann
MM 790 Chaplaincy Internship	2	01	Arranged	TBA		Trautmann

PASTORAL MINISTRY

PM 611 Principles of Discipling Women	2	01	11:00-12:50 PM	T	TL227	Clemen
PM 622 Educational Philosophy & Practice	2	01	4:00-5:50 PM	T	TL116	Andrews
PM 702 Teaching Practicum	2	01	Arranged	TBA		Clemen
PM 707 Dynamics of Ministry Mobilization	2	01	4:00-5:50 PM	M	TL114	Trautmann
		02	Online	TBA		Trautmann
PM 711 Theology of Community and Ministry	2	01	4:00-5:50 PM	T	TL114	Schiave
		02	Online	TBA		Schiave

PREACHING/COMMUNICATIONS

PR 611 Foundation in Homiletics	2	01	1:00-2:50 PM	T	TL112	Curtis
PR 735 Preaching Narrative Literature	2	01	8:00-9:50 AM	M	TL114	Curtis

COUNSELING

CN 721 Foundations in Biblical Counseling	2	01	1:30-3:20 PM	T	TL113	Fancher
CN 723 Practicum Counseling LAB	1	01	1:30-3:20 PM	M	TL112	Wecks

Subject	Hrs	Sec	Time	Days	Rm	Professor
COUNSELING						
	02		4:00-5:50 PM	M	TL112	Wecks
INTERCULTURAL STUDIES						
IS 607 Cross-Cultural Communication	2	01	4:00-5:50 PM	M	TL113	Alphonse
IS 701 Christian Theology and World Religions	3	01	8:00-10:50 AM	T	TL112	Metzger

Subject	Hrs	Sec	Time	Days	Rm	Professor
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MULTNOMAH GRADUATE SCHOOL

BIBLE/THEOLOGY

Session 01 8/25/2014 - 12/12/2014

BIB550 Survey of the Old Testament 9/12, 9/13, 10/17, 10/18, 11/14, 11/15	3	01	6:00-10:00 PM/8:00-5:30 PM	F/S	B4/B4	Zichterman
BIB560 New Testament Survey 9/8-11/17	3	01	6:00-10:00 PM	M	B4	Zichterman

EDUCATION (MAT)

Session 01 8/25/2014 - 12/12/2014

EDU561 ML/HS Lrng Env & Classroom Mangmt	2	01	6:00-7:50 PM	M	L108	Johnson
EDU582 Student Teaching I	4	01	Arranged	TBA		Boe
EDU584 Student Teaching II	6	01	Arranged	TBA		Boe
EDU591 Professional Seminar	1	01	4:30-5:30 PM	M	B2	Boe
EDU592 Professional Seminar	1	01	4:30-5:30 PM	M	B2	Boe
EDU650 Endorsement Practicum	2	01	Arranged	TBA		Boe

Session 01A 8/25/2014 - 10/17/2014

EDU506 Cultural Competency: Connecting w/ Fam.	2	01	7:30-9:20 PM	TTH	B3	
EDU535 EC/EI Curriculum, Instruction, Assessmnt	3	01	4:20-7:10 PM	TTH	B3	Curtiss
EDU565 ML/HS Curriculum Instrctn & Assessment	3	01	4:20-7:10 PM	TTH	B3	Curtiss

Session 01B 10/20/2014 - 12/12/2014

EDU502 Foundations of Education	3	01	7:30-9:20 PM	TTH	B3	Boe
EDU523 Teaching Math & Science: EC & EI Methods	3	01	4:20-7:10 PM	TTH	B3	Curtiss
EDU653 ML/HS Teaching Literacy in Content Areas	3	01	4:20-7:10 PM	TTH	L108	McKee

GLOBAL DEVELOPMENT & JUSTICE

Session 01 8/25/2014 - 12/12/2014

IS 501 Found in International Devlpmt Practice	3	02	Online	TBA		Burch
		01	3:30-5:20 PM	W	TL114	Burch
IS 505 Intro to Advocacy & Justice Studies	3	02	Online	TBA		Metzger
		01	6:00-7:50 PM	W	TL114	Metzger
IS 607 Cross-Cultural Communication	2	01	4:00-5:50 PM	M	TL113	Alphonse
IS 618 Mission with Children at Risk	2	01	6:30-8:20 PM	M	B3	Burch
IS 621 Non-profit Leadership & Administration	3	01	3:00-5:50 PM	M	B3	Spears
IS 630 Global Dev & Justice Internship I	2	01	Arranged	TBA		Burch
IS 711 Public Policy, Human Rghts, Law & Ethics	3	01	6:00-8:50 PM	W	TL113	Loomis

TESOL

Session 01 8/25/2014 - 12/12/2014

LIN515 Introduction to Linguistics	3	01	3:30-4:45 PM	MW	L109	French
LIN545 Foundations of TESOL	3	01	1:30-2:45 PM	MW	L109	Kidney
LIN555 Course & Curriculum Development	3	01	11:00-12:15 PM	MW	TL227	Bess
LIN558 Community ESL: On-Campus Practicum	3	01	6:30-9:20 PM	W	L109	Runcie
LIN561 TESOL Workshop	3	01	6:30-9:20 PM	M	L110	Runcie
LIN600 TESOL Internship	3	01	Arranged	TBA		Runcie

SCHEDULE PLANNING WORKSHEET

Name _____ Class _____ Program _____

Dept.	No.	Sec.	SUBJECTS IN CATALOG ORDER	Sem. Hrs.	Hour	Days				
						M	T	W	Th	F

Check for conflicts on this schedule.

Time	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:00					
9:00					
10:00		*Chapel		*Chapel	
11:00					
12:00/ 12:30					
1:30					
2:30					
3:30					

*Devotional sessions are available at this time, but are not required.

KEY TO CLASSROOM LOCATIONS

B1-4 ... Bradley Hall
 L101-110 ... Library
 T111-227 ... Travis-Lovitt Hall