

MULTNOMAH



UNIVERSITY

Please read *before* filling out application

Thank you for your interest in Multnomah University. The following information is provided to give you a better understanding of employment at this institution.

In keeping with its mission and vision statements, Multnomah's primary objective is to educate and prepare effective, Biblically competent men and women able to joyfully share their faith with others, and to serve God with distinction. Multnomah considers it a bona fide occupational requirement that all staff and faculty live by Biblical standards. We believe that professionally qualified, committed Christian personnel are key to the operation of a truly Christian college and seminary, that not only teachers, but all employees, by the pattern of their lives, serve as role models to our students. The job descriptions for all employment positions at Multnomah contain the following or similar statements relating to required personal qualities:

1. The employee will have received Jesus Christ as his/her personal Savior.
2. The employee will be in basic agreement with the institution's doctrinal statement.
3. The employee will believe that the Bible is God's Word and standard for faith and daily living.
4. The employee will be a Christian role model in attitude, speech, and actions toward others. This includes being committed to God's biblical standards for morality and sexual conduct. 1 Tim. 4:12; Luke 6:40; Col. 3:1 7; Titus 2:7-8; 1 Thess. 2:10 and 5:22.
5. The employee will be a regular participant in a local church.

Because of these firmly held convictions, you will notice that a part of this employment application process requires your signed agreement with our doctrinal statement and other statements of Christian values. All Multnomah employees (faculty, staff, and administration) and all members of Multnomah's Trustee Board must annually sign these two statements, thus reaffirming their agreement. We truly believe that God directs individuals to become a part of the ministry of this institution. Thus, we ask that you pray earnestly concerning possible employment at Multnomah.

Your application is very important to us. It should be completed in a legible manner, either typed or written in ink. All application questions must be answered. When completed, your application should be submitted to Multnomah's Human Resources office with a cover letter, resume and three references (just contact information required). Other information such as letter(s) of recommendation, or other written information describing your qualifications and/or experience may be submitted with your application, but may not take the place of requested application information.

All applications are reviewed and for most open positions, the 3 or 4 applicants that appear best qualified are invited for personal interviews. All applicants are notified once a decision is made.

If you wish to apply to more than one job opening a unique application packet needs to be submitted for each position.

Employment at Multnomah University is "at will" and can be terminated at any time and for any reason by either the institution or the employee. Most employment positions at Multnomah are year round positions, meaning the work is year round, there are some positions however where work is guaranteed only during the time when classes are in session. If you have questions about the position for which you are applying, please ask.

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Application for Employment

AN EQUAL OPPORTUNITY EMPLOYER

Before completing this application, you are advised that work schedules and duties may be modified from time to time at the convenience of the college. You are further advised that, if possible, alternate job functions may be assigned during those periods when school is not in session. Completion of this employment application indicates an acceptance of these conditions.

Please Print or Type

Date _____

Position(s) applied for: _____

Name: _____

Last

First

Middle

Address: _____

Street

City

State

Zip Code

Telephone (____) _____

Email: _____

If employed and you are under 18, can you furnish a work permit? Yes No

If offered a position, can you verify that you are legally permitted to be employed in the United States? Yes No

How did you learn of this position or who referred you to us? _____

Have you filed an application here before? Yes No If YES, give position and date: _____

Have you ever been employed here before? Yes No If YES, give position and dates: _____

Are you employed now? Yes No

May we contact your present employer? Yes No

Date available _____

Salary expected: _____

Will you work full-time? Yes No

Part-time? Yes No

Have you ever been convicted of a crime? (A conviction record will not be a bar to employment, depending on such factors as your age at the time of the crime, seriousness of the crime, and nature of the crime in relation to the position for which you are applying.)

Yes No If YES, please explain: _____

EMPLOYMENT EXPERIENCE

Start with your present or most recent job. Include Military service assignments and volunteer activities. Exclude organization names that indicate race, color, sex or national origin.

Employer: Address: Job Title: Supervisor: Reason for Leaving:	<u>Dates Employed</u> From: To: <u>Hourly Rate /Salary</u> Start: Final:	<u>Work Performed</u>
Employer: Address: Job Title: Supervisor: Reason for Leaving:	<u>Dates Employed</u> From: To: <u>Hourly Rate /Salary</u> Start: Final:	<u>Work Performed</u>
Employer: Address: Job Title: Supervisor: Reason for Leaving:	<u>Dates Employed</u> From: To: <u>Hourly Rate /Salary</u> Start: Final:	<u>Work Performed</u>

SPECIAL SKILLS AND QUALIFICATIONS: Typing _____wpm Ten Key

Software Skills: _____

Summarize any additional skills, experience, special honors, or training pertinent to the position for which you are applying:

EDUCATION

School Name	Years Completed	Degree Received
High School / City, State	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> 1 2 3 4	_____
College Name / City, State	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> 1 2 3 4 5 or more	_____
College Name / City, State	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> 1 2 3 4 5 or more	_____

Have you read and do you subscribe to the Doctrinal position (attached) of Multnomah University?

Yes No Yes, with the following reservations: _____

Have you read and do you subscribe to the Values Statement (attached) of Multnomah University?

Yes No Yes, with the following reservations: _____

I believe the Bible to be the only inspired Scripture.

I do not believe the Bible to be the only inspired Scripture. Explain: _____

I hereby certify that, to the best of my knowledge, the answers to the foregoing questions and statements are true and correct. If anything contained in this application is found to be untrue, I understand I will be subject to dismissal at anytime during my employment. If employment is obtained under this application, I will comply with all the rules and regulations of the college and seminary.

Signature of Applicant _____ Date _____

Multnomah University is an equal opportunity employer, and as such does not engage in discrimination in its programs, activities, and policies against students, prospective students, employees or prospective employees, because of race, color, ethnic or national origin, age, personal handicap, or gender. Such policy is in compliance with the requirements of Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, the Rehabilitation Act to 1973, and all other applicable federal, state and local statutes, ordinances, and regulations.

The security of all the members of the campus community is of vital concern to Multnomah. Information regarding crime prevention advice, the authority of the Security/Safety Department, policies concerning reporting of any crimes which may occur on the campus, and crime statistics for the most recent 4-year period may be requested from the Multnomah Security Department. For additional information, please call the Security office at 503-251-6499.

This statement as per US Government requirement.

MULTNOMAH



UNIVERSITY

STATEMENT OF ETHICAL VALUES

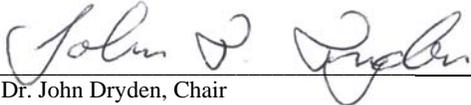
As a private religious and educational institution, Multnomah, from its beginning, has provided a learning environment in harmony with biblical truths and historic evangelical Christian values. In subscribing to its corporation mission of training the people of God in the Word of God to touch the world for God, Multnomah's Board of Trustees also considers it necessary for the accomplishment of the institution's mission and vision that its faculty, staff, and volunteer trustee members fully understand and embrace the following value statements:

1. As Christians, we regard the Bible as God's eternal and authoritative Word, sufficient and authoritative in matters relating to values, attitudes, and behaviors in all relationships. Therefore, we seek to foster the development of spiritual maturity by maintaining personal spiritual disciplines and by regularly participating in worship in a local Christian church that stresses biblical authority and personal conversion. Furthermore, as faculty, staff, and trustees we also understand and accept our responsibility to demonstrate by precept and example the highest of Christian virtues and personal behavior, serving as Christian role models both at and away from Multnomah's campus. 1 Tim. 4:12; Luke 6:40.
2. As Christians who have accepted Jesus Christ as our personal Lord and Savior, we believe the Bible dictates our standards for moral purity. Accordingly, we affirm that such immoral behaviors as falsehood, drunkenness, stealing, and sexual immorality (including premarital intercourse, adultery and homosexual behavior) will not be tolerated among Multnomah's faculty, staff, and trustees. Furthermore, it is essential to the perpetuation of Multnomah's founding purpose and mission that the administration and board recruit individuals for faculty, staff, and Trusteeship whose personal and public lives are above reproach. Rom. 1:24-32; 12:1-2; 1 Cor. 6:9-20; Eph. 5:3-5; 1 Thess. 4:3-8; 1 Tim. 4:12; 2 Tim. 2:19-22; 1 Pet. 1:15-16; 2:15-17; 1 John 3:1-3.
3. All persons are entitled to respect of their individual rights, including freedom from sexual or racial harassment. We accept our responsibility as faculty, staff, and trustees to recognize, to refrain from, and to remedy acts of unlawful discrimination and sexual or racial harassment as stipulated by law. Accordingly, as administration and board, we value our leadership role in providing a safe and supportive environment where all persons are respected as image bearers of God. Gen. 1:26-30; Jam. 3:9-10; Gal. 3:29.
4. We believe that the Bible commands us to make every effort to live at peace with one another and, where conflict or sin occurs in the Multnomah community, a biblical process such as stated in Matthew 18:15-20 should be followed to seek correction, forgiveness, restitution, and reconciliation. We further agree that any claim or dispute arising out of our service as faculty, staff, or trustees, including statutory claims, shall be settled by biblically based mediation.
1 Cor. 6:1-8; Eph. 4:1-11; 1 Tim. 5:19-21; Tit. 3:10-11.

The undersigned fully understands the importance of the above Statement of Multnomah's Ethical Values and does hereby sign this instrument, without any reservations whatsoever.

Signed: _____ Print Name: _____ Date: _____

For Multnomah University Board of Trustees:

Signature 
Dr. John Dryden, Chair

Please read and sign both the Doctrinal Statement and the Statement of Ethical Values.

MULTNOMAH DOCTRINAL STATEMENT

Approved by Board of Trustees on February 4, 2006

Article I. Revelation, Scripture, and Authority

We believe that God is revealed in creation, in the Holy Scriptures, and in Jesus Christ, the apex of revelation. The Scriptures, all sixty-six Old and New Testament books, are divinely authoritative in all they affirm. (Ps. 19:1-6; Heb. 1:1-2; John 17:17)

We believe in the verbal, plenary inspiration of Scripture. This means the Holy Spirit dynamically superintended the verbal expressions of the human authors of Scripture so that the very thoughts God intended were accurately penned in the wording of the original manuscripts. (2 Tim. 3:16-17; 2 Pet. 1:20-21; 1 Cor. 2:13)

We believe the Scripture is inerrant as to fact and infallibly trustworthy as to truth, and should be interpreted in context to ascertain each author's intended meaning. Our present Bible continues to bear the final authoritative instruction of God for the church and the world. (John 10:35b; Ps. 19:7; Matt. 5:17-18)

Article II. The Divine Trinity

We believe in God, the one triune, infinite, personal spirit who created and governs all things and who is the sole object of our worship. This one God has always existed in eternal relationship as three persons, Father, Son, and Holy Spirit—each identical in nature, equal in power and glory, and having precisely the same divine attributes. (Deut. 6:4; Matt. 28:19; 2 Cor. 13:14; John 4:24)

Article III. God the Father

We believe that God the Father is the holy and loving Creator of all things. Unlimited in time, space, knowledge, and power, the Father has planned all that comes to pass. Although distinct from His creation, He is immanently at work in it. (Ps. 139: 1-16; 1 Cor. 8:6; John 5:17)

Article IV. God the Son

We believe that the Lord Jesus Christ is the eternal Son of God. He became man, without ceasing to be God, and was conceived by the Holy Spirit and born of the Virgin Mary in order to redeem sinful humanity. He satisfied God's holy and just demands by dying as our substitute on the cross. He assured our redemption by His resurrection from the dead in the same, though glorified, body in which He was crucified. (John 1:1-2; Luke 1:35; Rom. 3:24-25; 1 Pet. 1:3-5)

We believe Jesus Christ ascended to heaven and is exalted at the right hand of the Father. As High Priest for His people, He serves as our Intercessor and Advocate. (Heb. 9:24, 7:25; Rom. 8:34; 1 John 2:1-2)

Article V. God the Holy Spirit

We believe that the Holy Spirit is the transforming agent who effectively imparts Christ's new life to all who believe. He baptizes them into the body of Christ, dwells within all believers, seals them for the day of redemption, and empowers them in holiness and love to serve God and His church. (Rom. 8:9; 1 Cor. 12:12-14; Eph. 1:13-14, Gal. 5:22-25)

Article VI. The Creation and Fall of Humanity

We believe that all human beings are created in the image of God. Through Adam's disobedience, we by nature became alienated from God, acquired a destructive disposition to sin, and came under the judicial sentence of death. (Gen. 1:25-27; Rom. 3:22-23; 5:12-21; Eph. 2:1-3, 12)

Article VII. Salvation

We believe that salvation is the gift of God offered to all humanity by grace and received through personal faith in the Lord Jesus Christ. This faith is manifested in works pleasing to God. (Eph. 2:8-10; Tit. 2:11-14)

We believe that all true believers, having been justified, shall be kept saved forever. (Rom. 8:1, 38, 39; John 10:27-30; Phil. 1:6)

Article VIII. The Church

We believe the Church, having begun at Pentecost, is the body of Christ and the temple of the Holy Spirit, a spiritual community of all believers. Local gatherings of believers represent Christ's presence on earth as they love one another and manifest Christ's love to the world. (Eph. 1:22-23, 5:25-27; 1 Cor. 12:12-14)

Article IX. Human Destiny

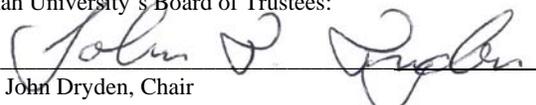
We believe in the physical resurrection of the righteous and the unrighteous: the righteous to eternal fellowship with God, the unrighteous to eternal punishment, and conscious separation from God. (Mark 9:43-48; Rev. 20:15, 22:3-5, 11)

We believe in the premillennial return of our Lord Jesus Christ, in His kingdom reign upon the earth, and in a glorious, new heaven and earth where redeemed humanity will dwell forever with God. (1 Thess. 4:13-18; Zech. 14:4-11; Rev. 20:6)

I hereby sign the above statement of doctrine heartily and without mental reservations.

Signed: _____ Print Name: _____ Date: _____

For Multnomah University's Board of Trustees:

Signature:  _____
Dr. John Dryden, Chair

Please read and sign both the Doctrinal Statement and the Statement of Ethical Values.