

## STUDENT EMPLOYMENT OPPORTUNITY

Posting Date: August 29, 2013

Department: IT

Position: Helpdesk Technician

**Supervisors:** Brenda Gibson

Hours per Week: 10-15 # of Jobs Available: 2

## **Job Description:**

Identify, Troubleshoot and solve hardware and software issues. Basic training of faculty and staff in operating computers.

## **Experience & Skills Needed:**

Must have an understand of hardware and software components involved with computers. Some customer service experience helpful.

Basic computer security standards

Microsoft software installation and troubleshooting

**To Apply:** Submit a completed application and one page resume (optional) to the hiring supervisor for this position. Please turn those in at the supervisor's office, not the Student Employment office. If available, bring your class schedule with you when you drop off your application. If the supervisor thinks you may be a good fit for the position they will contact you directly to set up an interview.

If you have questions regarding this position please contact: Brenda Gibson @ bgibson@multnomah.edu.