STUDENT EMPLOYMENT OPPORTUNITY

Posting Date: July 18, 2014

Department: Campus Safety

Position: Patrol Officer

Supervisor: Supervising Staff Officer

Hours per Week: 6-18

# of Jobs Available: 2

Job Description

Patrolling campus, answering calls, observing school access policies, performing routine building checks, monitoring building alarms, responding to both non-emergency and emergency situations that arise on campus (medical or otherwise)

SKILLS/EXPERIENCE GAINED:

- Knowledge in the application of First Aid and CPR
- Verbal communications through certification training and interaction with the public
- Written communications through certification training, report writing and logs
- Private Security guidelines for ethical behavior and introduction to relevant Oregon Regulatory Statutes for criminal, civil, and juvenile law

Job-Specific Qualifications:

- Unarmed Security Professional Certification with the Oregon Department of Public Safety Standards and Training (DPSST) – Provided by Multnomah University
- Certificate of Training in First Aid/CPR – Provided by Multnomah University
- Ability to work outside in all weather conditions; stand and walk for long periods of time
- Prior security, law enforcement, military, or EMT experience a plus but not required; extensive training and orientation to job requirements will be provided
- Must be able to work effectively as member of a team, and take initiative and responsibility when working alone
- Must be at least 18 years of age

General Qualifications:

- Must be a current student enrolled at least half time at Multnomah University

To Apply:
Complete the Student Employment Application online at www.multnomah.edu/student-employment. The hiring supervisor for this position will receive your application once it is submitted and will contact applicants for interviews.

If you offered the position and this is your first on campus job, you will need to complete the I-9 with HR before your first day. See list of documents you can bring to complete the I-9 at www.multnomah.edu/student-employment.

If you have questions regarding this position please contact: Thomas Goggins
Email: thomasgoggins@multnomah.edu