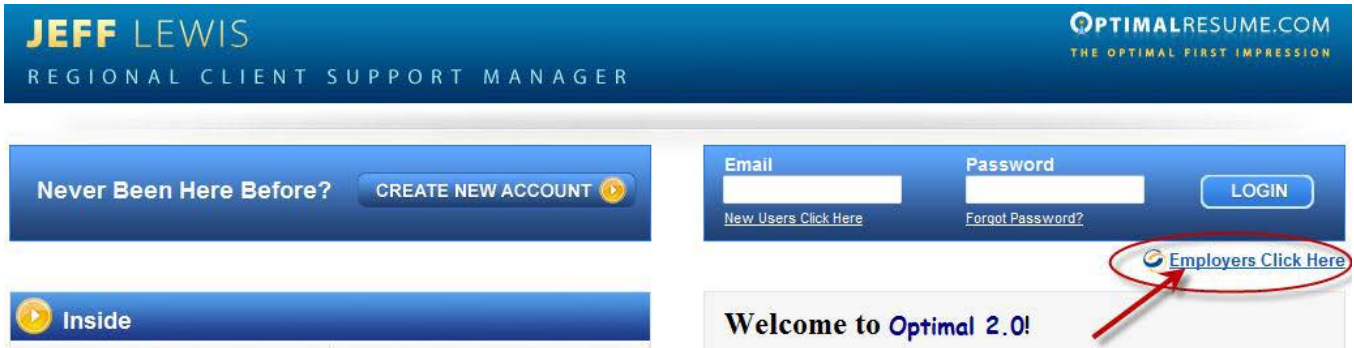


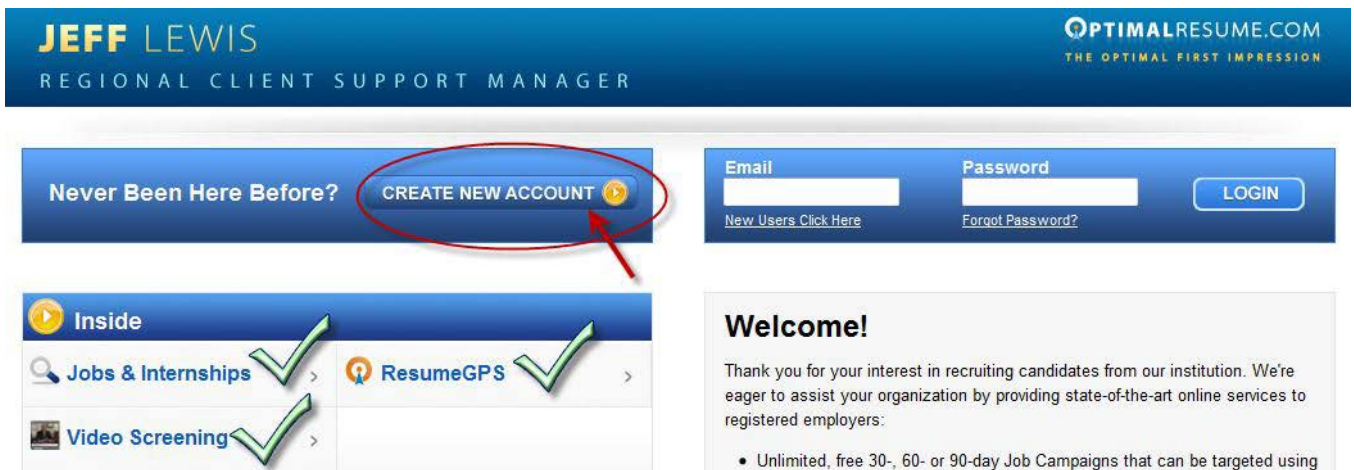
# How an Employer Creates an Account

<https://multnomah.optimalresume.com>

- Go to the domain of the particular institution at which you would like to post a job (<https://multnomah.optimalresume.com/>) and click the *Employers Click Here* button



- This brings you to the Employer homepage where you will click the *Create New Account* Button. The page may look similar but if you look carefully you will see *Jobs & Internships*.



- Complete your *Employer Profile* and click *Create Account*. SEE NEXT PAGE...

Registered Employer? [Sign in here](#)  
 Thanks for your interest in OptimalResume! To protect our users, we take steps to validate all new employer accounts. You'll receive an email when your account has been approved.

Account Information

Contact Information

\* Title: Mr.

\* First Name:

\* Last Name:

\* Email:   
This will be your username

\* Password:   
5-10 characters

\* Confirm Password:

\* Phone:   
(Including area code)

Fax:

Position Title:

\* Street Address 1:

Street Address 2:

\* City:

\* State: [Not US or Canada]

\* Zip:

\* Country: UNITED STATES

Show contact information to students

Organization Information

\* Organization Name:

? \* Third Party/Contract Recruiter:  Yes  No

Logo:

Division:

\* Description:

\* Industry: hold CTRL down to make multiple selections  
 Max: 3  
 Academic  
 Accounting  
 Agriculture/Farming/Agribusiness  
 Architecture - Commercial  
 Architecture - Landscape

Organization Website:

\* Street Address 1:

Street Address 2:

\* City:

\* State: [Non-US State]

\* Zip:

\* Country: UNITED STATES

Be sure to upload a logo so you can market yourself to students via our Unique *Opportunity Dashboard!*

Don't forget your website!

Be sure to agree to the Terms and Conditions and check the EEO Statement

User Agreement

EEO Statement  
 I hereby affirm that my organization is an equal opportunity employer, offering employment without regard to race, color, religion, sex, national origin, age, disability, or citizenship unless legally required, and provides equal employment opportunity to disabled veterans, and veterans of the Vietnam era.

I have read and I agree with all [Terms & Conditions](#)

➤ Wait for your e mail confirmation of account validation to arrive before trying to login. Optimal Resume has a policy of validating employers prior to allowing them access. This is usually completed within 24 hours.

Thanks for your interest in Corporate-Connect®!  
 To protect our users, we take steps to validate all new employer accounts. You'll receive an email when your account has been approved.

**REGISTERED EMPLOYERS: SIGN IN HERE**

Please enter your email address and password to log into the system.  
 If you don't have an account, please [click here](#)  
 Forgot your password? [Click here](#) and we'll email it to you.

Email:

Password:

Wait for your e mail confirmation of account validation to arrive before trying to login.  
 Optimal Resume has a policy of validating employers prior to allowing them access. This is usually completed within 24 hours.